

ELECTION HANDBOOK

SPECIAL GENERAL ELECTION TO FILL VACANCY FOR

65th ASSEMBLY DISTRICT

APRIL 3, 2001

Prepared by:

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INTRODUCTION

The Governor called a special election to fill the vacancy within the 65th Assembly District on December 6, 2000. The vacancy was created when Jan Leja was not able to assume the seat after she agreed to plead guilty to two misdemeanor charges of filing false campaign financial reports. The special primary election occurred on February 6, 2001. Because no candidate received 50% +1 vote in the special primary, a runoff election will be held on April 3, 2001. The 65th Assembly District has approximately 70,800 registered voters in San Bernardino County and 121,700 in Riverside County.

Elections to fill vacancies for legislative and congressional offices are governed by Division 10, Part 6 of the California Elections Code and have different deadlines than regular elections. The most important differences are a shortened filing period, later ballot printing and mailing, later acceptance of absentee applications, and a shortened canvass period. For these reasons, such elections do not normally consolidate. The ROV conducts the election, and certifies results to the Secretary of State. Election costs are reimbursable by the State according to a pre-determined formula.

The 65th Assembly District's primary election was the first in the state to implement a portion of Proposition 34, which allowed candidates for state offices to have a candidate statement if they agree to spending limitations.

This is the fourth election conducted in 2001, with three and perhaps five more planned for the remainder of the year. This volume of elections results in many overlapping deadlines and adds to the complexity of the process (See Appendix 1).

ELECTION DATES/STATISTICS

Key Dates – See (Appendix 1) Election Calendar, distributed to Media. A more complete calendar appears in the Candidate Handbook. There will be no add-on counts. Canvass will be complete and election results certified to Secretary of State by April 13, 2001.

Key Statistics – One ballot type for the 65th Assembly District. San Bernardino County Voter registration at the 29 day close of registration was 69,961. For a breakdown by party, see Appendix 5). There are 66 polling places.

Races on Ballot – There is one race with two candidates on the ballot. See (Appendix 2) for sample ballot page.

Turnout – The Registrar of Voters does not predict turnout. For historical data see (Appendix 3). Note: The San Bernardino portion of the Special Primary Election held on February 6, 2001 to fill the vacancy in the 65th Assembly District had a turnout of 20.01%.

SUMMARY OF ELECTION PROCESS

Ballot Access – The ROV files candidates and forwards information to the Secretary of State. Secretary of State issues a certified list of candidates.

Order of candidates – The Secretary of State conducted a random alphabet draw on December 27, 2000 to determine the order of the candidates on the ballot. The same order applies to both the primary and general elections.

Registering to Vote – Last day to register is March 19, 2001. No late hours or special arrangements were made.

Working with Media –An announcement of the election, along with calendars and candidate handbook were issued to media on February 16th. No on site media has been scheduled for election night. Media releases are also available on the Internet.

Exit Polls – ROV has not been notified of any exit polls being conducted.

Voting Material – Sample ballot pamphlets are printed by Merrill, mailed by Diversified. Early close mailing began March 6th; 29-day close mailing begins March 15, 2001. Mailed with non-profit status. Pamphlet covers are red, with blue lettering. Ballot cards provided by Election Systems & Software. Ballots are long stubs, round holes for absentee and rectangular holes for polls. Color = white w/red design tint; Design = Bear Flag. Forty-one 60-Day paper ballots were mailed to overseas or military voters. Ballots have 312 printed numbers.

Establishing Polling Places/Polls Publication – 66 polling places. Owner receives \$50. 44 polling places were donated free of charge. The polling place and poll workers will be published on March 24th in The Sun and the Hi-Desert Star newspapers. All polling places used in the Special Primary on February 6th will be used again on April 3rd.

Polling Place Supplies – PollStar system – 462 booths and 528 voting devices (which includes one booth per polling place for disabled). All supplies were distributed at training class on March 29 and 30. Martin and Chapman provide supply bags.

Recruiting and Training Poll Workers – 198 poll workers were recruited. 8 are bilingual. Inspectors earn \$100 and clerks earn \$65, plus an additional \$15 for attending an Inspector training class. Three trainers will be conducting training. Poll workers were recruited for both the primary and general elections at one time.

Student Poll Workers – No students were recruited.

Election Day/Night Assistance to Poll Workers – There will be 5 Troubleshooters covering all areas involved in this election. Communication with Troubleshooters will be by cellular phones and pagers. Cellular phones are donated by A T & T Wireless and pagers are rented from Nationwide Communications. Troubleshooters use rental vehicles supplied by Budget Car & Truck Rental.

Voting by Mail/absentee – Applications to receive a mailed absentee ballot are accepted beginning 29– days before the election. Applications must be received by ROV no later than March 27th. From March 28th through election day, voters may vote an emergency ballot, which requires pick up at the ROV and hand delivery to a polling place or to the ROV office before the polls close. Campaigns for Russ Bogh, and Ray Quinto are using their own generic absentee applications. Forty-one 60-Day

paper ballots were mailed to military/overseas voters. Note: Due to shortened deadlines, military/overseas ballots normally mailed beginning 60 days prior to an election, were not mailed until February 12, 2001.

Assistance to the Public – Information on the election, results, absentee applications, and polls look up is on the Internet at: <http://www.sbcrov.com>. The automated phone system has been updated for this election. No additional staffing is required. 10 microfiche of polling place locations will be produced for this election and distributed to the city clerks in Redlands, Yucaipa, Big Bear, 29-Palms, Yucca Valley, and the Yucaipa and 29-Palms Libraries. The remaining 3 microfiche will be distributed to Registrar of Voters' staff as "back-up" in case of power failure.

Election Night Ballot/Supply Retrieval- Absentee ballots received by 8:00 p.m. on election day at the Redlands (main) post office, will be picked up by ROV staff and processed during canvass. All Ballots and supplies will be delivered by poll workers to one of the following 6 collection centers: 1) Joshua Tree County Government Center; 2) Fire Station #112 in Lucerne Valley; 3) Big Bear Sheriff Station; 4) Fire Station #271 in Arrowbear; 5) Yucaipa Sheriff Station; 6) Redlands Police Station / Safety Hall. No assistance is required from the Sheriff's department. Communication with return center personnel will be by cellular phones and pagers. Cellular phones are donated by A T & T Wireless and pagers are rented from Nationwide Communications. Return center teams use rental vehicles supplied by Budget Car & Truck Rental.

Ballot Counting Locations – Ballots will be counted at (4) offsite locations and the ROV office (Election Central) on election night.

BALLOT COUNTING CENTERS	NUMBER OF PRECINCTS
REGISTRAR OF VOTERS OFFICE (Central Counting Center) REDLANDS/YUCAIPA AREA 777 E. Rialto Avenue San Bernardino, CA	29
Offsite Locations:	
LUCERNE VALLEY AREA Fire Station #112 10575 Dido Avenue Lucerne Valley, CA	1
BIG BEAR AREA Big Bear Superior Court 477 Summit Boulevard Big Bear, CA	9
RUNNING SPRINGS AREA Arrowbear Lake Fire Department 33045 Highway 18 Arrowbear, CA	4
JOSHUA TREE AREA County Courthouse 6527 Whitefeather Road Joshua Tree, CA	23

Student Volunteer Workers – There are 12 students for this election from Redlands High School and Yucca Valley High School.

How Ballots are Counted – Ballots will be counted on PC systems and portable ballot counters (PBCs). There will be 2 PC systems using 6 cardreaders at ROV site, 1 PC system at Big Bear, 1 PC system at Joshua Tree. PBCs will be used in Lucerne Valley and Running Springs. A total of 6 observers will be stationed at the 5 counting sites used during this election. Two will be assigned to the San Bernardino location and one each assigned to the Joshua Tree, Big Bear, Lucerne Valley, and Running Springs sites. The 2 member San Bernardino Panel will observe the Logic and Accuracy test at approximately 7:15 p.m. and absentee ballots will be counted immediately after the polls close. Observers at all sites will then witness the processing and counting of ballots. The San Bernardino Observer Panel will then witness a final Logic and Accuracy test on the ROV system after the count is final. The approximate number of outstanding ballots (absentee and provisionals turned in at polls) will be given out on final bulletin.

Availability of Election Results – Five polling places will be selected to provide a sampling of voter turnout information throughout the day. At approximately 10:00 a.m., 2:00 p.m., and 4:00 p.m. the Registrar of Voters office will telephone the polling place inspectors and get their voter turnout totals. This is a sampling of actual voter turnout, not a prediction of overall turnout. The media sometimes pre-selects certain precincts to see if there are any particular trends or patterns developing in different areas. In this election there are no Key Precincts. On election night the most current results will be available on the Internet and by telephone. Telephone results will be available until 15-minutes after the final bulletin is produced. Printed bulletins will be available at the Registrar of Voters office throughout the evening along with monitors to view the results carried on the Internet. Election night bulletins will be faxed to Secretary of State approximately every 20 minutes throughout the evening. The final election night bulletin will be faxed to individuals and organizations upon request. Official Summary results are available the day the election is certified. Individual Precinct results are available the day following certification. This election will be certified on April 13th.

Additional Ballot Counting – no add on counts will be conducted for this election due to the three day requirement for certifying. Any additional ballots will be processed during the canvass procedures.

Post Election Night Results – No additional bulletins or Statement of Votes will be released to the public until the election is certified on April 13th. Voting history will be available April 20, 2001.

Certifying the Election - When the canvass is complete the official results will be prepared, certified and sent to the Secretary of State on April 13, 2001.

What it takes to win – The candidate that receives a majority of the vote wins the election.

Dispute of Election Results – Requests for recount may be submitted within five days after the completion of the official canvass. Requestor must pay estimated cost of recount in advance. The California Elections Code outlines the process for filing an election contest. Filing deadlines vary.

APPENDIX

1. Calendar
2. Sample Ballot Measure pages
3. Voter History Chart
4. Election Results Information Sheet & Bulletin
5. Voter registration (29-Day Close of Registration by party)

1 2000/2001 ELECTION CALENDAR

EVENTS	ELECTION DATES				
	MARCH 6	APRIL 3	MAY 8	JUN 5	NOV 6
Candidate Filing (-113 to -88)	Nov 13 – Dec 8	N/A	N/A	Feb 13 – Mar 9	Jul 16 – Aug 10
Last Day to Call Special Election (Cities, Schools, & Districts) (-88)	Dec 8, 2000	N/A	Feb 9	Mar 9	Aug 10
Last Date to Withdraw Election Item (-83)	Dec 13, 2000	N/A	Feb 14	Mar 14	Aug 15
Last Day to File Arguments In Favor or Against Measures (-81)	Dec 15, 2000	N/A	Feb 16	Mar 16	Aug 17
Last Day to File Rebuttal Arguments In Favor or Against Measures (-74)	Dec 22, 2000	N/A	Feb 23	Mar 23	Aug 24
Commence Mailing 60 Day Ballots (-60)	Jan 5, 2001	Feb 2	Mar 9	Apr 6	Sep 7
45 Day Close of Registration (-45)	Jan 22, 2001 *	Feb 20 *	Mar 26 *	Apr 22	Sep 24
Commence Mailing Sample Ballots (-40)	Jan 25, 2001	Feb 28	Mar 29	Apr 26	Sep 27
29 Day Close of Registration (-29)	Feb 5, 2001	Mar 5	Apr 9	May 7	Oct 9 *
Absentee Voting Period Begins (-29)	Feb 5, 2001	Mar 5	Apr 9	May 7	Oct 9 *
Commence Mailing 29 Day Close Sample Ballots (-29)	Feb 15, 2001	Mar 15	Apr 19	May 17	Oct 19 *
15 Day Close of Registration (-15)	Feb 20, 2001 *	Mar 19	Apr 23	May 21	Oct 22
Last Day to Request Absentee Ballot (-7)	Feb 27, 2001	Mar 27	May 1	May 29	Oct 30
Emergency Voting Begins in ROV Office (-6) & Ends When Polls Close	Feb 28, 2001	Mar 28	May 2	May 30	Oct 31
Add On Count (if scheduled)					
Date Scheduled for Election Certification	Mar 9	Apr 13	May 11	Jun 12	Nov 30

* Adjusted for holidays and/or weekends

** Period for processing absentee ballot applications is E-25 for this election only

March 6	City of Chino – General Plan Amendment Election
April 3	65 th State Assembly Special General Election
May 8	Mountain View Elementary School District – Special Bond Election
June 5	Regularly Scheduled Election Date – Hesperia Unified School District Special Bond Election – San Bernardino Community Health Care District Appropriations Limit Election
November 6	Consolidated Election – Schools, Special Districts, City of Redlands, City of San Bernardino

2 SAMPLE BALLOT PAGES

The following example of the sample ballot page lists candidates in the Secretary of State's alphabetical draw order.

OFFICIAL BALLOT County of San Bernardino	
Special General Election	April 3, 2001
MEMBER OF THE STATE ASSEMBLY	
65th District Vacancy	Vote for One
RAY R. QUINTO , Democratic Retired Naval Officer	<input type="radio"/>
RUSS BOGH , Republican Local Business Manager	<input type="radio"/>

3 VOTER HISTORY CHART

ELECTION TITLE	ELECTION DATE	REG VOTERS	TOTAL VOTERS	% OF TURNOUT	ABSENTEE ISSUED	ABSENTEE VOTED	% OF AV VOTED	AV % OF TOT VOTED
Consolidated	11/5/85	468,265	80,825	17.26	12,265	5,323	43.40	6.59
Primary	6/3/86	453,821	162,622	35.83	23,841	13,846	58.08	8.51
General	11/4/86	478,552	265,373	55.45	29,734	21,898	73.65	8.25
Consolidated	11/3/87	470,950	104,958	22.29	23,265	12,450	53.51	11.86
Primary	6/7/88	495,401	224,919	45.40	26,794	18,847	70.34	8.38
General	11/8/88	571,775	400,176	69.99	50,341	39,288	78.04	9.82
Special Election	6/6/89	110,211	8,764	7.95	5,297	3,044	57.47	34.73
Consolidated	11/7/89	562,579	122,333	21.75	26,269	14,751	56.15	12.06
Primary	6/5/90	552,421	192,995	34.94	33,362	20,596	61.73	10.67
General	11/6/90	602,428	309,365	51.35	80,297	52,054	64.83	16.83
Consolidated	6/4/91	424,720	45,340	10.68	18,179	12,209	67.16	26.93
Consolidated	11/5/91	552,328	91,211	16.51	30,680	17,082	55.68	18.73
Primary	6/2/92	616,722	239,981	38.91	52,068	35,664	68.50	14.86
General	11/3/92	682,980	482,162	70.60	85,528	71,148	83.19	14.76
Spec Consol	6/8/93	683,434	118,609	17.35	44,545	28,449	63.87	23.99
Consolidated	11/2/93	675,396	198,545	29.40	56,498	36,965	65.43	18.62
Primary	6/7/94	655,363	183,348	27.98	50,632	34,526	68.19	18.83
General	11/8/94	674,684	362,524	53.73	82,675	67,417	81.54	18.60
Special Bond	3/7/95	25,095	3,760	14.98	1,441	990	68.70	26.33
Consolidated	6/6/95	28,092	7,884	28.06	2952	2333	79.03	29.59
Consolidated	11/7/95	676,379	111,432	16.47	49,117	27,519	56.03	24.70
Primary	3/26/96	681,952	237,847	34.88	71,880	52,565	73.13	22.10
Special	6/4/96	25,898	2,999	11.58	1,508	967	64.12	32.24
General	11/5/96	742,975	424,850	57.18	92,118	76,865	83.44	18.09
Special	3/4/97	55,871	10,670	19.10	3,651	2,736	74.94	25.64
Consolidated	6/3/97	82,350	15,140	18.38	6,930	4,412	63.67	29.14
Consolidated	11/4/97	617,695	104,952	16.90	46,684	26,633	57.05	25.38
Special	2/3/98	62,674	13,862	22.10	4,497	3,050	67.82	22.00
Special Bond	4/14/98	109,056	10,819	9.90	5,880	3,621	61.58	33.47
Primary	6/2/98	625,384	224,981	35.90	73,168	51,575	70.49	22.92
Special Bond	8/4/98	2,609	421	16.10	730	191	26.16	45.37
General	11/3/98	664,022	342,735	51.60	92,328	72,728	78.77	21.22
Special	2/2/99	8,490	891	10.49	413	310	75.06	34.79
Special Bond	3/2/99	83,737	11,787	14.08	7,749	4,278	55.21	36.29
Special Bond	3/30/99	1,019	444	43.50	134	67	50.00	15.09
Special Bond	4/27/99	118,373	18,257	15.40	8,222	5,775	70.24	31.63
Special Bond	5/18/99	11,588	2,207	19.00	1,082	799	73.84	36.20
Consolidated	6/8/99	64,595	13,290	20.50	4,932	3,708	75.18	27.90
Special	9/14/99	38,699	5,450	14.00	2,476	1,746	70.52	32.04
42 nd Cong. Prim	9/21/99	244,018	39,526	16.01	17,649	12,670	71.79	32.05
Consolidated	11/02/99	660,667	101,782	15.40	49,670	29,731	59.86	29.21
42 nd Cong. Gen	11/16/99	247,622	48,092	19.40	26,386	16,109	61.05	33.50
32 nd Sen Prim	1/11/00	244,968	38,757	15.80	17,757	13,456	75.78	34.72

65th ASSEMBLY DISTRICT
SPECIAL GENERAL ELECTION TO FILL A VACANCY

APRIL 3, 2001

ELECTION TITLE	ELECTION DATE	REG VOTERS	TOTAL VOTERS	% OF TURNOUT	ABSENTEE ISSUED	ABSENTEE VOTED	% OF AV VOTED	AV % OF TOT VOTED
Presidential Prim	3/7/00	636,923	316,916	49.70	85,302	68,642	80.47	21.66
Rim-Special Bond	4/4/00	16,228	3,691	22.74	1,319	988	74.91	26.77
CSA 70 Spec Elec (Mail Ballot)	4/11/00	84	40	47.62	84	40	47.62	47.62
Sierra Sands USD (Mail Ballot)	05/09/00	160	46	28.75	160	46	28.75	28.75
City -RC - CFD	5/9/00	58,311	11,967	20.52	4,561	3,657	80.18	30.56
Ontario-Mont SD/ Upland USD	6/6/00	77,882	11,668	14.98	5,509	3,878	70.39	33.24
Presidential Gen	11/07/00	691,548	464,402	67.15	115,787	100,830	87.08	21.71
Fontana Spec Muni (Mail Ballot-Hunter's Ridge)	01/23/01	1,986	1,217	61.28	1,970	1,217	61.78	61.78
65 th Assembly Dist Spec Primary	02/06/01	70,778	14,166	20.01	7,560	5,251	69.46	37.07
City-Chino Spec	03/06/01	25,554	1,526	5.97	1,102	672	60.98	44.04

3/19/2001

4 Election Results Information Sheet

When and Where Are Results Available?

Results are available at the Registrar of Voters office in San Bernardino.

Results are also available on the Internet at:
<http://www.sbcrov.com>

The first Summary Report will be released shortly after 8:00 p.m. This report will contain absentee/mail ballot results **only**. The voting precinct totals will be added to the absentee/mail ballot totals as soon as they arrive at the counting site.

Explanation of Bulletin Format

- A. Reports are sequentially numbered. Date and time appear in the upper right-hand corner.
- B. Reports will contain votes cast within San Bernardino County only.
- C. District name appears only when a contest is counted by a specific district (not County or statewide).
- D. (#/PCT ____) = Number of voting precincts for this election/race. (This number does not change.)
- E. (#/RPT ____) = Number of precincts reporting at time report was created. This number will increase as precincts are counted.
- F. (%/RP) = Percentage of precincts that have reported at time report was created. (This number will increase as precincts are counted - up to 100%.)
- G. Measures always list results with "Yes" first. **Note: If a measure requires more than a majority vote, "2/3" appears next to the measure.**
- H. The number of votes received along with the percentage of all the votes cast for that measure appears to the right of each yes + no.
- I. Candidates are ranked with the candidate receiving the most votes appearing first.

Registration/Turnout

The last *semi-official report* on election night will contain pages of statistics showing registration/turnout numbers and percentage. Turnout represents the ballots cast.

NOTE: There is a difference between ballots cast and votes cast. A voter may undervote his/her ballot (i.e. skip any of the races/measures) or may overvote (i.e. vote for the YES and NO on a measure) which voids the vote cast on that one measure alone.

Absentee Totals

San Bernardino County counts absentee totals by precinct so that it is possible to see how all voters in a precinct voted. This level of detail is available only on the Statement of Votes Cast.

When Will the Count Be Completed?

The count will be finished Election night -- after all precincts report. However, the count is not considered complete until the election is certified following the canvass.

Availability of Election Results

Official Summary results are available the day the election is certified. Individual precinct results are available the day following certification. This election is to be certified April 13th.

What is the Official Canvass?

State law requires an official canvass (audit of the election). This entails numerous manual processes that verify the accuracy of the computer count, including a hand tally of ballots cast in 1% of the precincts. When complete, election results are certified to the various jurisdictions, which then declare the winners.

Election Definitions

- **NPP** - No polling place was assigned because there were fewer than 250 registered voters. These voters are "declared" absentees.
 - **Requested AV** - Voters who choose to vote by absentee/mail ballot instead of going to the polls.
 - **Provisional Ballot** - Voted at polls when a voter's registration is in question. These ballots are sealed in an envelope for later verification at Registrar's office.
 - **Write-in Ballot** - When a voter chooses to manually write-in a vote for a candidate(s) not printed on the ballot. The entire ballot is set aside to be counted after the validity of the write-in vote is determined.
 - **Unofficial Results/Semi-official** - All election results issued prior to completion of the official canvass.
 - **Official Results** - Final election tabulation is issued after completion of the official canvass and the Registrar of Voters certifies results.
- Official Canvass** - A detailed audit of the election. The law allows 28 days to complete this process.

65th ASSEMBLY DISTRICT

ELECTION DATE 04/03/2001
 ELECTION TYPE (GENERAL)
 REPORT SEQ. DIST

SAN BERNARDINO --- COUNTY
 65TH ASSEMBLY GENERAL ELECTION
 HELD APRIL 3, 2001

ELECTION DISTRICT SUMMARY
 DATE:03/12/2001

R710.04

Page 1

DISTRICT
 NUMBER DISTRICT NAME

VOTER ---- COUNTS

											TOTAL PRECINCTS 413
4.6500 ASSEMBLY DISTRICT 65	TOTAL	DEM	REP	AIP	LIB	GRN	NLP	RFM	NP	MISC	PERM
	69961	22433	34573	2244	482	365	71	518	8618	657	0
	100.00%	32.06%	49.41%	3.20%	.68%	.52%	.10%	.74%	12.31%	.93%	.00%
							MTY/LGS>	104	0	0	
								.14%	.00%	.00%	
#####											
** GROUP TOTAL ➡	TOTAL	DEM	REP	AIP	LIB	GRN	NLP	RFM	NP	MISC	PERM
	69961	22433	34573	2244	482	365	71	518	8618	657	0
	100.00%	32.06%	49.41%	3.20%	.68%	.52%	.10%	.74%	12.31%	.93%	.00%
							MTY/LGS>	104	0	0	
								.14%	.00%	.00%	